



## PRODUCERS' INTERACTION WITH PRODUCER REGISTER LIMITED (PRL)

- a. Annual Registration
- b. Monthly reporting of tyres placed on the market in the previous month

### **Annual Registration**

- a. Contact details of the producers registered office
- b. Contact details of the premises from which tyres are or will be placed on the market
- c. Contact details of the employee assigned to completing the Blackbox reports
- d. Companies Registered Office number, VAT Number or National Tax Number
- e. Provide a copy of the Compliance Scheme Certificate
- f. Indicate if a distance seller
- g. The number of tyres placed on the market in the calendar year prior to the first year of registration
- h. Declaration that all information supplied is true and correct and that producer will submit information to the Blackbox on a monthly basis
- i. Indication of each of the categories of tyres placed on the market by the producer

*The WEEE Blackbox is an online portal that allows producers to report in strict confidence their sales data. A Blackbox is, therefore by its nature, prohibited from sharing data submitted to it with any third party as is the case with the WEEE Blackbox also operated by Producer Register Ltd. Some producers have however indicated that they would be willing to share their confidential and commercially sensitive sales data with Repak ELT. The Tyres Regulations therefore permit us to share producer data submitted to the Blackbox with Repak ELT if instructed to do so by a producer. Producers therefore will be asked in the application form if they wish their sales data to remain confidential or if they are willing to share it with Repak ELT*

### **Monthly reporting to WEEE Blackbox**

Producers will receive a username and password to enable them to login to the WBB once they have submitted their application form to the PRL. The application forms, postal and online, will be found on our website [www.producerregister.ie](http://www.producerregister.ie) from 24 hours after the signed regulations are released.

Each producer will be required to report monthly on the tyres he has placed on the market in the previous month by category and sub category. It is important to note that all categories / sub categories must be reported and not just those that have a vEMC applied.

The producer will also be asked to declare the quantities of tyres they have sold to their retail customers. In order to make the reporting process easier for producer a template has been developed which will enable them to upload their reports by a CSV file to the WEEE Blackbox

**Training videos will be available shortly.**

**Should you have any queries in relation to this please email [info@producerregister.ie](mailto:info@producerregister.ie) for further clarification**